

# Conveyancing Checklist

## SELLING PROPERTY



## Securing the sale

- Engage [www.westgateconveyancing.com.au](http://www.westgateconveyancing.com.au)
- Prepare a contract of sale
- Arrange inspections or an open-house
- Potential buyer will arrange a building and pest inspection
- Locate the title deed / certificate of title for your property (if under mortgage the bank will have it)

## Sell your property

- Hold an auction
- Or accept an offer
- You and the chosen buyer both sign the contract for sale
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## Settlement

- We'll email when it's time to sign the duties online settlement statement
- Sign documents from your conveyancer
- Wait for contract to go unconditional
- Wait for settlement to occur
- Receive funds

**Congratulations, you just sold your house!**